
Accounting & Financial Reporting Manager

Montreal, Qc

Overview

The Manager of Accounting and Financial Reporting has responsibility to contributing to the overall success of the organization by ensuring the account operations are managed effectively and efficiently. He/she is results driven, confident, and have strong analytical, technical, communication, and organizational skills. The incumbent reports directly to the Director of Shared Services and cross functionally to the Corporate controller.

What You Will Do

- Develop and maintain timely and accurate financial statements and reports that are appropriate for the users and in accordance with IFRS;
- Manage the monthly financial close process with tight reporting deadlines, including the review of results and the preparation of reports to the corporate office on a timely basis;
- Develop, document, implement, and ensure compliance with internal financial and accounting policies and procedures;
- Ensure internal controls are adequate and consistently applied;
- Manage treasury functions including cashflow forecasting coordinating with both accounts payable and accounts receivable departments weekly;
- Manage capital expenditures process including evaluating ROI of investment;
- Document and maintain complete and accurate supporting information for all financial transactions and manage balance sheet reconciliations on a monthly basis;
- Coordinate and manage budget and forecasting functions related to balance sheet accounts and related income statement accounts;
- Ensure that all income tax requirements of the organization and subsidiaries are met, including reconciliation between consolidated and non-consolidated results;
- Manage the bookkeeping function of the subsidiaries and the pension plan, documenting and maintaining complete and accurate supporting information for all financial transactions;
- Manage the annual audit and liaise with the external auditors;
- Manage the annual audit of the pension plan and liaise with the external auditors;
- Manage sales tax process (remittances, internal audit, tax rate changes, etc.), including government audits;
- Develop and implement policies and procedures to ensure that personnel and financial information is secure and stored in compliance with current legislation;
- Review & enhance accounting processes to ensure they are efficient and effective;
- Manage, train and develop accounting staff of 6.

Skills & Qualifications

- University degree in Accounting, Commerce, or Business Management/Administration;
- Professional designation;
- CPA designation, CA;
- 10 years' experience or more;

- Knowledge of IFRS;
- Knowledge of federal and provincial legislation;
- ERP conversion experience an asset;
- AS400, an asset;
- Advanced skill in Excel Good knowledge of PowerPoint and other Office suite;
- Bilingual, both verbal and written;
- Behave Ethically: Understand ethical behavior and business practices and ensure own behavior and the behavior of others is consistent with these standards and aligns with the values of the organization;
- Build Relationships: Establish and maintain positive working relationships with others both internally and externally to achieve the goals of the organization;
- Communicate effectively: Speak, listen and write in a clear, thorough and timely manner using appropriate and effective communication tools and techniques;
- Focus on Client Needs: Anticipate, understand, and respond to the needs of internal and external clients to meet or exceed their expectations within the organizational parameters;
- Foster Teamwork: Work cooperatively and effectively with others to set goals, resolve problems, and make decisions that enhance organizational effectiveness;
- Lead: Positively influence others to achieve results that are in the best interest of the organization. Provide regular feedback; challenge, coach and develop all team members to enable them to reach their potential;
- Make Decisions: Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organization;
- Organize: Set priorities, develop a work schedule, monitor progress towards goals, and track details, data, information and activities;
- Solve Problems: Assess problem situations to identify causes, gather and process relevant information, generate possible solutions, and make recommendations and/or resolve the problem.

Why Join?

The organization. World leader in their field recognized for their excellence in customer service.

The role. An opportunity to drive efficiencies, lead and develop a team of professionals.

The people. Be part of a team that values trust, respect, communication and integrity.

Your Next Steps

Email your resume in **word format** to mohana@radarhh.com Please quote **project #106908** in the subject line. radar promotes the highest standards of integrity and principles of quality, diversity, equity, and ethical practice. We thank all those who submit their résumés. Only those selected for further consideration will be contacted.